



St. George's College *Aruvithura*

— Estd. 1965 —

Policy Documents

Internal Evaluation Policy

St. George's College Aruvithura has a meticulously planned and systematically executable internal evaluation policy committed to the assessment and enhancement of quality. The evaluative tools and assessment methods are designed so as to ensure continuous and comprehensive appraisal of learner performance. The College adheres to the norms for evaluation prescribed by the Mahatma Gandhi University, Kottayam to which it is affiliated.

1. The internal evaluation methods cover all the aspects of learner development
2. Impartiality, transparency, authenticity and accessibility are hallmarks of the institutional evaluation structure
3. Each department adopts general and programme specific procedures for evaluation and assessment to identify learning gaps, design remedial programmes and ensure academic and personal success.
4. Evaluation and assessment includes both scholastic and co-scholastic aspects
5. Formative and summative assessments are done to collect accumulative and terminal performance
6. Internal evaluation is seen as conduits for conveying teacher and student feedback
7. Teachers use various techniques to assess and ensure the learner participation in learning activities – oral question answer sessions, assignments, home works, graphical representation, problem solving sessions, quizzes, student seminars and field trips
8. Surprise written tests, group discussions and module wise examinations involving multiple choice questions, fill in the blanks questions, short answer questions and essay questions facilitate the ascertaining of learners' knowledge, understanding, application, analysis, synthesis, evaluation and creativity
9. Self-assessment and peer assessment are encouraged
10. A model examination is conducted towards the end of each semester involving very short answer questions, paragraph questions and essay questions
11. Well- structured internal evaluation scheme is adopted with attendance, assignment and two internal exams (of 40 and 80 marks each) as components, adhering to University norms and the criteria for internal evaluation are conveyed to the learners well in advance
12. The grievances related to the internal marks are attended to and redressed
13. Teachers employ informal methods like observation and personal talk to analyse and en-

hance the life skills of the learners

14. Practical works, project works and creative writing works assess and ensure the application of subject knowledge in practical situations
15. NCC and NSS are platforms to analyse and improve the social commitment of learners
16. Club activities are designed so as to evaluate and nurture varied skills and talents of learners

St. George's College promotes assessment and evaluation procedures catering to the multiple facets of learner development. Proper actions are taken based on evaluation including remedial coaching, provision of simplified notes, personal counselling and troubleshooting sessions.